

# CITY OF REEDLEY

## COMMUNITY RECREATION GRANT GUIDELINES

1. Community Cash Donations from the City of Reedley will be limited to the total amount appropriated by the City Council in the City Budget.
2. Donations will be limited to non-profit groups who provide direct recreational activities to Reedley residents- Non-profit as used herein shall mean those tax exempt groups that present written evidence that the organization has obtained non-profit status under the Internal Revenue Code Section 501(c)(3).
3. No funding will be granted to any fundraiser or cause.
4. Grants will be limited to a maximum of \$350.00 per group per fiscal year.
5. ***The 2009-10 deadline dates for submission of applications are August 20, 2009, October 15, 2009 and April 15, 2010 by 5:00 p.m.*** Grant proposals will be reviewed by the Parks and Recreation Commission at their meeting the following week. Meetings are typically the 4<sup>th</sup> Thursday of each month at 6:00 p.m. at the Reedley Community Center, 100 N. East Avenue, Reedley. If you are not notified, please ask the Community Services staff for information regarding the meeting.
6. The Grant process will be as follows:
  - a. Grant proposals shall be submitted to:  
Director of Community Services, 100 N. East Avenue, Reedley, California 93654
  - b. Grant proposals will include:
    - 1) Name of Organization.
    - 2) State Non-Profit Number.
    - 3) Statement of group's purpose for requesting funds (organizations are encouraged to use the funding to pay for participants that could not otherwise afford to participate).
    - 4) Number of Reedley participants estimated to be served.
    - 5) Financial Statement Form attached.
    - 6) Other information as may be specified by the Community Services Director.
  - c. Due to the competitive nature of the grants, if all of the information listed in item 5b. is not included with the application, the organization may be disqualified.
  - d. The Community Services Director shall review requests and submit eligible requests to the Parks and Recreation Commission for evaluation.
  - e. *A representative of the organization needs to be present at the Parks and Recreation Commission meeting where the grants are reviewed and recommended.* This will give the applicant an opportunity to clarify information submitted.
  - f. The Parks and Recreation Commission shall submit grant award recommendations to the City Council for approval. Recommendations will be based on several factors. Does this event....
    - 1) ... encourage the health and well being of Reedley citizens?
    - 2) ... teach or encourage recreational, enrichment and/or outdoor skills?
    - 3) ... help organizations or individuals with limited financial means?
    - 4) ... encourage or promote our local parks?
    - 5) ... encourage or promote youth?
    - 6) ... encourage or promote local activities?
  - g. Upon approval, the Community Services Director shall have funds disbursed.
7. All other community groups who are not covered under these guidelines should be referred by the Director to the appropriate agency for potential funding.