

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, February 25, 2010

1. CALL TO ORDER

A special meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Robert Harris at 4:01 p.m.

2. ROLL CALL AND INTRODUCTION OF GUESTS

- A. Commissioners Present: Robert Harris, Chairperson; David Richey, Vice Chairperson; Ed Peters; Ray Remy; Les Travioli.
- B. Commissioners Absent: None.
- C. Staff Present: Joel Glick, Airport Manager; Noe Martinez, City Engineer; Denise Phariss, Administrative Assistant.
- D. Others present: Fred Neal; Tim Thiessen; Carl Smith; Kyle Cotner; Anthony Jewell; Tom Regier.

3. APPROVAL OF MINUTES

- A. Motion by Commissioner Remy seconded by Commissioner Peters to approve the January 28, 2010 Airport Commission minutes. Motion carried.

4. PUBLIC DISCUSSION

- A. None.

5. ORAL AND WRITTEN COMMUNICATIONS

- A. On behalf of the City and Airport Commission, a plaque was presented to Commissioner Remy by Chairperson Harris to thank him for his previous leadership while serving as Chairperson for the Airport Commission.
- B. Joel Glick announced that he has been appointed Airport Manager on a permanent basis. He will be working closely with Noe Martinez, City Engineer on capital improvement projects at the airport.

6. NEW BUSINESS

- A. **Update on Taxiway Widening Project** – A conference call was held with Arnie White and Cory Hazlewood of C&S Companies. A timeline of the project, as well as maps showing the phases of this project were handed out to the Commission. Hazlewood explained the various phases and explained how traffic will be affected as little as possible during the construction phases. Construction could start as early as July 1, 2010.

After the presentation by C&S, the Commission was encouraged to ask questions: Commissioner Travioli asked if the timeline was in working days or calendar days – Working Days. Commissioner Remy asked if they will be required to have a performance bond – Yes. Commissioner Remy also asked if we received 95% from the FAA – Yes, and 2.5% from the State, although they will issue an IOU. The City will pay the 5% upfront, then get reimbursed by the State at a later date.

It was then opened up to the public: Tony Jewell asked if the fence could be opened up closer to the south so that trucks will not have to drive on the asphalt around the fuel pumps and office as that asphalt doesn't have an adequate base for heavy vehicles. He didn't want to see it damaged. Hazlewood indicated that the FAA doesn't like fencing changed once it is in place. Martinez indicated that any damage that is done by the contractor, by contract they will be required to fix. Jewell also asked if Tom Regier would be restricted during construction – Hazlewood felt he would not be restricted, but will double check. Regier announced that he will be out of the state during that time, so it should not be an issue. Fred Neal asked when it will go out to bid. Hazlewood indicated around March 17th. Eric Fisher asked if the contractor will have a hand held radio monitoring air traffic – No, C&S will have a representative there who will be. Information will also be available on the AWOS.

The Commission asked to see the plans. Those will be provided at an upcoming meeting.

- B. **Notice of AWOS Completion** – Glick reported that the AWOS system is not fully complete. Motion by Commissioner Travioli, seconded by Commissioner Peters to acknowledge completion of the AWOS system. Motion carried. Fred Neal indicated that one sensor hadn't been working. Carl Smith reported that it has been fixed and software updated.
- C. **Time Change for Commission Meetings** – Changing the Commission meeting time was discussed. It was felt that more pilots might attend the meetings if they were held outside of normal business hours. Several scenarios were discussed. Motion by Commissioner Travioli, seconded by Commissioner Remy to change the regular Airport Commission meeting day and time to the 3rd Thursday of each month at 5:00 p.m. Motion carried. Staff will take this to City Council. If it is not officially changed before the next meeting, a special meeting will be called on March 18, 2010 at 5:00 p.m. The Commission requested that staff get the word out about the time change. Staff encouraged the Commission and pilots present in the audience to spread the word, as well.
- D. **Update on Future WiFi for Airport Tenants** – Denise Phariss gathered information about a WiFi system for airport tenants as requested in a previous Airport Commission meeting. The City's IT company priced out the equipment needed and referred her to a company called hotspotsystem.com who would charge tenants for use of the internet. It could be set up for monthly coverage or by the minute. Tenants could sign up on their own and pay for usage with their credit card. The equipment cost would be around \$200. Hotspotsystem.com would take 30%, with the City receiving 70%. Glick indicated that he would like to see 20 tenants eventually sign up. We could charge a nominal fee of \$10. Carl Smith reported that he already has a hot spot out there for pilots to use at no cost. Other than for remote camera security systems, internet services are available to any pilot. As there didn't seem to be any further interest in the WiFi, pilots who wished to pursue internet for security purposes will be encouraged to contact Carl Smith. At this point, staff will take no further action.

7. AIRPORT MANAGER REPORT
- A. Joel Glick reported that the rewiring of the old hangars continues. It has been slow going as the City Electrician is often called away to handle other electrical issues in the City.
 - B. Weeds are an issue and are growing fast with all the rain we've received lately. Staff is spraying when there is a break in the rainstorms. Carl Smith will mow weeds when the weather permits.
 - C. The remodel of the pilot's lounge building continues. Glick is not happy with the results and will have someone out to fix it.
 - D. Glick is working with Tom Regier on one of his Ground Lease Agreements. Some minor changes have been made. It is anticipated Regier will sign as soon as the details are finalized.
8. COMMISSIONERS REPORTS
- A. Commissioner Remy
 - 1) Approves of newly appointed permanent Airport staff.
 - 2) Has a plan for the park area, which includes irrigation. He will bring it to the next meeting. The Commission asked that this be an agenda item at the March meeting.
 - B. Commissioner Richey – Indicated that he has the manpower for any projects around the airport – spraying, painting, etc. The labor would be free, we would just pay for materials.
9. ADJOURNMENT
- As there was no further business to discuss the meeting adjourned at 5:40 p.m. by consensus.

Robert Harris, Chairman

Joel Glick, Airport Manager

Denise Phariss, Administrative Assistant