

**MINUTES**  
**REEDLEY AIRPORT COMMISSION MEETING**  
Thursday, March 18, 2010

1. CALL TO ORDER

A regular meeting of the Reedley Airport Commission was held in the Redwood Room at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Robert Harris at 5:04 p.m.

2. ROLL CALL AND INTRODUCTION OF GUESTS

- A. Commissioners Present: Robert Harris, Chairperson; David Richey, Vice Chairperson; Ed Peters; Ray Remy.
- B. Commissioners Absent: Unexcused - Les Travioli.
- C. Staff Present: Joel Glick, Airport Manager; Denise Phariss, Administrative Assistant.
- D. Others present: Fred Neal; Carl Smith, FBO.

3. APPROVAL OF MINUTES

- A. Motion by Commissioner Richey seconded by Commissioner Remy to approve the February 25, 2010 Airport Commission minutes. Motion carried.

4. PUBLIC DISCUSSION – None.

5. ORAL AND WRITTEN COMMUNICATIONS

- A. Joel Glick
  - 1) Notified Commissioners that the meetings will regularly be held in the Sierra Room at the Community Center.
  - 2) The AWOS Notice of Completion went to City Council on March 9, 2010.
  - 3) The Airport Commission meeting date and time change went to City Council on March 9, 2010, as well.
  - 4) Distributed the letter that will be sent to all airport tenants announcing the Commission time change, information about accessing Commission agendas and minutes on the website, and information about the Airport page on the website that contains information of interest to pilots. Commissioner Richey suggested adding a request for pilot's email addresses to make it quicker and easier to notify tenants of items of interest to them. The letter will be revised to include this request. Commissioner Richey also reported that he talked with Regier and McElhoe who are willing to request email addresses for their tenants.

6. NEW BUSINESS

- A. **2009-10 Airport Budget** – Glick distributed copies of the Community Services budget showing all divisions, including the airport. He handed out copies of the 2010 Community Services Department Leisure Guide, showing all activities the department is responsible for. In reviewing the Airport budget, Glick pointed out that the airport is considered an enterprise account, and as such needs to be able make adequate revenue to pay for itself. As the new Airport Manager, his goal is to bring it back in the

black. Glick is reducing the expenditures down to \$190,000 in the 2010-11 budget. Fred Neal asked if the federal grants can be used for operational expenses – Glick indicated they cannot. They can only be used for projects. Commissioner Richey asked how he hears about grant opportunities – Glick indicated he relies on our consultant, Cory Hazlewood with C & S Companies and Peter Hong with FAA. Commissioner Peters asked if there has ever been a study to see how the airport helps/enhances the community – Glick isn't aware of any study, but is confident that it is a contributing factor that people consider before moving or locating a business here.

7. AIRPORT MANAGER REPORT

- A. The electrical work is complete in the old hangars.
- B. The terminal building remodel is nearly complete.
- C. The beacon has been repaired and is operational.
- D. Staff will continue spraying weeds.
- E. Carl Smith will be mowing weeds this week. Glick thanked Carl Smith for saving the airport a lot of money by mowing the weeds.

8. COMMISSIONERS REPORTS

- A. Capital Improvements – None.
- B. Landscaping/Parking – Commissioner Richey reported that the college is willing to help tear up the asphalt, as a project, to plant a park area. Commissioner Remy will talk to Gus Collin, local pilot and owner of a company that rips soil. The installation of an irrigation system would be all that's needed to begin with. The Commission suggested discussing this with the consultant so that it could be coordinated with the taxiway project.
- C. Public Relations – Next month's agenda will include the planning of an Open House/Fly In to highlight the AWOS – possibly a ribbon cutting.
- D. Airport Promotion – None.
- E. BMX Track – None.
- F. Hangar Development – The Amendment to Tom Regier's first lease has been finalized and is ready for his signature.

9. ADJOURNMENT

As there was no further business to discuss, the meeting concluded at 6:04 p.m.

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Robert Harris, Chairperson

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Joel Glick, Airport Manager

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Denise Phariss, Administrative Assistant