

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, April 20, 2010

1. CALL TO ORDER

A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Robert Harris at 5:00 p.m.

2. ROLL CALL AND INTRODUCTION OF GUESTS

- A. Commissioners Present: Robert Harris, Chairperson; David Richey, Vice Chairperson; Ed Peters.
- B. Commissioners Absent: Excused – Ray Remy; Les Travioli.
- C. Staff Present: Joel Glick, Airport Manager; Noe Martinez, City Engineer; Denise Phariss, Administrative Assistant.
- D. Others present: Fred Neal; Willis Robison; Nathan Caglia; Carl Smith.

3. APPROVAL OF MINUTES

- A. Commissioner Richey pointed out that the minutes stated that the “terminal building remodel is complete”. Since there are still a few more small items to be done, it was suggested the minutes include “nearly complete” to reflect this. Motion by Commissioner Richey seconded by Commissioner Peters to approve the March 18, 2010 Airport Commission minutes as corrected. Motion carried.

4. PUBLIC DISCUSSION – None.

5. ORAL AND WRITTEN COMMUNICATIONS

- A. Joel Glick - The Chamber of Commerce is interested in hosting the Blossom Trail Kick Off next year at the Airport. They would like to hold it in the large FBO hangar. The date would be February 4th. Glick indicated he knows it would interrupt business for the FBO, but just wanted to put the idea out there for further discussion.
- B. Cory Hazlewood, Airport Consultant initiated a conference call to the Commission to update them on the Taxiway A project. The drawings have gone to the FAA. Plans will be available at City Hall for \$50 and include a 495 page spec book and set of drawings. Advertisement will begin by the end of the week. A couple of aviation websites will also have posts about the project. May 5th will be the pre-bid meeting. Bids will be due May 12th at 4:00 p.m. at City Hall. There will most likely be a 30 day lag time with FAA, but the project could conceivably begin in June. However, in reality it will be July or August.

6. NEW BUSINESS

- A. **Korky Kevorkian Fly In/Open House Planning** – Glick reported that normally the Airport Fly In and Barbecue is held in May. In checking the availability of tables and chairs from the Community Center, only two Saturdays in May are available. The first date was too soon, and the second was on Memorial Day weekend. After further discussion, and taking into account the taxiway construction, it was decided to hold off until the fall. Two dates were selected – September 25 and October 16. Tables and chairs will be reserved for both dates. As soon as we know the taxiway project timeline, we will confirm one of the dates.
- B. **Park Site Development** - Fred Neal presented the plans and budget for the park site development in the area just south of the terminal building. He shared pictures from park sites at both Columbia and Oceano Airports. He has been recruiting volunteer labor and

equipment for many aspects of the job. In addition, some have committed to making cash donations to sponsor various aspects of the project. In the budget, he estimated \$7,500 to complete the project, but thinks it can be done for about half the cost with volunteers. Glick has a contact to get trees donated through Tree Fresno. Much of the planting can be volunteer labor. The project will be paid for out of the Airport Beautification Fund. Commissioner Peters suggested stubbing out the irrigation at the furthest point in anticipation of future expansion of the park area. Noe Martinez requested a connection detail to the well. In grading the area, additional dirt will need to be brought in (most likely from another area of the airport). Drainage at the fenceline will need to be cleaned up by the County. The timeline will be about 47 days. Noe Martinez asked about environmental issues – Glick will meet with David Brletic, City Planner to see if this was covered in the current Airport Master Plan. Neal will contact USA before any digging is done. Motion by Commissioner Peters, seconded by Commissioner Richey to proceed with the plan as Fred Neal has outlined. Motion carried. Glick will meet on a regular basis with one commissioner and Fred Neal to make this happen.

7. AIRPORT MANAGER REPORT

A. Joel Glick, Airport Manager – None.

8. COMMISSIONERS REPORTS

A. Capital Improvements – None.

B. Landscaping/Parking – None.

C. Public Relations – Denise reported that the letters requesting email addresses went out with the airport bills at the beginning of the month. So far, no responses have been received.

D. Airport Promotion – None.

E. BMX Track – Glick met with Paul Huebert of Airtime BMX. Plans have been received for the relocation of the track to the Sports Park. Most likely this will happen next year, as this season is already underway.

F. Hangar Development – None.

G. The question of fuel pricing came up. Glick explained how the price is set and how we had been undercharging in previous years, not taking into account other expenses that play into the cost of the fuel system. This practice created a situation where the airport was actually losing money on the sale of fuel. His plan is to correct this problem and work it back to being profitable.

9. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Richey, seconded by Commissioner Peters to adjourn at 6:12 p.m.

Robert Harris, Chairperson

Joel Glick, Airport Manager

Denise Phariss, Administrative Assistant